



Winery at Black Star Farms: Warehouse Assistant

PURPOSE: Perform duties including labeling, packaging, and warehousing of bottled or finished products.

PAY RATE: Based on experience

CLASS: Hourly, part-time

HOURS: 20+ hours/week

RESPONSIBILITY: Assist warehouse manager

REPORTING TO: General manager

REQUIREMENTS

- Must be at least 21 years of age
- Proficiency in English
- Good communication, reading, writing, and basic arithmetic skills
- Must be reliable, self-motivated, willing to learn and improve, have a positive attitude and possess a good work ethic
- Ability to move and/or lift 40lbs safely
- Able to stand/walk for long hours

EXPECTATIONS

- Able to follow work orders and ask for help and/or clarification when needed
- Help maintain a clean and organized work environment
- Willing to make cleaning of the warehouse and all related areas a high priority
- Proficient driving a forklift, or willing to become proficient
- Willing and able to work alone, or part of a team
- Flexibility in day-to-day activities, including working outside the winery

** Please note, this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required for this job. Activities/duties/responsibilities may change at any time with or without notice.*

